



**Putnam County
Volunteer Fire Service
Personnel Incentive Program**

Putnam County Volunteer Fire Service Personnel Incentive

This policy is intended to recognize active members of volunteer fire departments and to provide incentives to encourage continued participation and new membership.

Section 1

- A) Active members of a VFD who are on the department's roster shall be provided the following incentives when responding to a call upon dispatch from the Communications Center. Response shall be defined as arrival at the scene of the incident and reporting to command before cancellation.
- 1) Combat personnel (those who are certified to a Firefighter1 or Firefighter2) shall be paid eight (8) dollars for each call to which he/she responds.
 - 2) Support personnel shall be paid four (4) dollars for each call to which he/she responds and does not participate in the IDLH area at a scene.
 - 3) These incentives to the individual volunteer shall be paid quarterly.
- 1) The Volunteer Fire Department Chief or his designee shall be tasked with submitting all appropriate paperwork on a monthly basis to the Volunteer Fire Service Coordinator. Such paperwork and reports shall include, but are not limited to new applicants, incident run reports, equipment issues, etc. New applicant documentation must be completed and turned in to the Volunteer Fire Service Coordinator. After the background checks, medical exam and drug screen are successfully completed, and upon approval of the Fire Chief, the applicant will be added to the master roster and county benefits will begin. The individual designated with this responsibility shall be paid two hundred fifty (250) dollars per quarter.
 - 2) Volunteer fire department personnel who complete FF1 or FF2 training shall be paid a one-time compensation. Successful completion of training must be evidenced by presentation of a certificate issued by the State of Florida. Compensation shall be as follows:
 - (a) Successful completion of FF1 training or greater \$400

Section 2 Other Benefits Provided to Fire Department Member

Fire Service members will be provided with the following benefits in addition to those described elsewhere within the document:

- a) Worker's Compensation
- b) Volunteer Firefighter Insurance Services Accident and Sickness Policy
- c) Statutory Death Benefits
- d) Payment of registration, course and lab fees and books for volunteers enrolled in FF1 or FF2 training courses.

In order to properly document incentives which may be due to volunteers, the following must be completed:

Section 3 Incident Run Reports

Until the county incident reporting system is fully implemented, a paper report should be completed and turned in to the Volunteer Fire Service Coordinator.

- a) The Volunteer Fire Department agrees to fully complete a paper National Fire Incident Report (NFIRS) for each call it responds to. This will include a complete report with all responding members to the call in detail. These completed reports will be submitted to the Volunteer Fire Service Coordinator office within 15 days of the incident.
- b) All VFD using the paper report system must complete a fire service incentive monthly report. (The form will be provided by the county). The monthly report will contain the following information: Listing of each incident with run #, the date, the type of call, each member by name and classification and other pertinent information. This report shall be submitted to the Volunteer Fire Service Coordinator on a monthly basis, no later than the end of the following month.
- c) The VFD may use the county's computer fire reporting system (when available) to complete the incident report. This will be done on the county's computer network within seven (7) calendar days after completing the call. If the VFD chooses to use this method-b: above would not be required due to automatic update via the computer. Any day in which the county computer system is inoperative shall not be counted towards the seven (7) day period, provided the VFD has reported the computer system problem to the Volunteer Fire Service Coordinator. In the event the computer system is down a paper report would be required to fulfill the quarterly payment process.

Section 4 Quarterly Report

- a) Each VFD must complete a quarterly report which shall include each station's in-house training, current departmental member roster and other pertinent information which should be submitted to the Volunteer Fire Service Coordinator.

Note: Disputes regarding the number of calls to which an individual responded must be reconciled between the department chief and the individual.

Approved by the BOCC 09/27/2006

Effective Date October 2006